PeopleSoft Human Resources Rel 9.2

Duration: 3 Days

What you will learn

The PeopleSoft Human Resources Rel 9.2 course has been updated through update image 15. This training focuses on the flexibility that PeopleSoft HCM has to offer through update image 15. Investing in this course gives you a solid foundation on which to base your organization's implementation decisions.
Learn To:

Set up core foundation tables related to HR.
Maintain person and job data.
Manage worker data and use Position Management.
Utilize the PeopleSoft Fluid User Interface pages for HR plus view the Talent Summary and Manager Dashboard.

Benefits to You
Ensure a smooth, rapid implementation of PeopleSoft Workforce Administration. Better understand the foundation and configuration options of PeopleSoft HCM so you can make better decisions during your implementation. Optimize the set up of your organization's workforce structures and perform critical functional tasks so your HR team can effectively manage a global workforce.
Set Up Core HR Foundation Tables
You'll also learn about and set up the core Human Resources foundation tables that support your workforce. After setting up these tables, you will learn about data permission security and how to access or restrict worker data.
Manage Employee Data
Hire workers into the system and manage personnel records and employment history through manual changes and Position Management. Utilize the Company Directory and other PeopleSoft Fluid User Interface pages as well as access manager and talent summary dashboards to view and update employee data.
A Live Virtual Class (LVC) is exclusively for registered students; unregistered individuals may not view an LVC at any time. Registered students must view the class from the country listed in the registration form. Unauthorized recording, copying, or transmission of LVC content may not be made.

Related Training

Suggested Prerequisites
Introduction to PeopleSoft for HCM

Introduction to PeopleSoft for HCM Rel 9.2

Course Objectives

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Using the Manager and Talent Summary Dashboards

Setting Up Core Foundation Tables Related to Installation Settings and Companies

Setting Up Core Foundation Tables Related to Business Units and TableSet Sharing

Setting Up Core Foundation Tables Related to Establishments

Locations

and Departments

Setting Up Core Foundation Tables Related to Compensation

Setting Up Core Foundation Tables Related to Jobs and Pay Groups

Adding People in the PeopleSoft System

Administering Data Permission Security

Maintaining Person and Job Data

Managing Positions

Using the PeopleSoft Fluid User Interface

Working with the Company Directory in Fluid

Course Topics

Business Process Overview
Describing PeopleSoft HCM Products and Business Processes

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Describing PeopleSoft Human Resources Core Foundation Tables
Describing PeopleSoft Table Setup Considerations
Describing Effective Dating and Action Types
Describing Sources of Information About PeopleSoft Human Resources

Setting Up Installation Settings and Companies
Defining the Installation Table
Setting Up the Company Table

Setting Up Business Units and TableSet Sharing
Defining Set IDs, Business Units, and TableSet Sharing
Establishing User and Business Unit Defaults

Setting Up Establishments, Locations, and Departments
Setting Up the Establishment Table
Setting Up the Location Table
Setting Up the Department Table

Setting Up Compensation
Setting Up Compensation Rate Code Data
Determining Compensation Rate Code Defaults
Determining Worker Compensation
Setting Up Salary Plan Tables

Setting Up Jobs and Pay Groups
Setting Up the Job Code Table
Setting Up the Pay Group Tables

Administering Data Permission Security
Describing Data Permission Security
Identifying Methods of Granting Data Permission Access
Refreshing Security Join Tables

Adding People in the PeopleSoft System
Explaining Organizational Relationships
Adding a Person in the PeopleSoft System
Adding a Job Instance for a Person
Explaining Job Level Defaults
Defining Job Instances, Relationships, and Employment Record Numbers

Maintaining Person and Job Data
Maintaining Historical Information for Your Workforce
Managing Personal Data and Job Data
Creating Action Reason Codes
Entering Termination and Last Date Worked Information
Viewing Job Summary Information

Managing Positions
Implementing Manage Positions
Setting Up Position Data
Hiring and Reassigning Workers into Positions
Maintaining Position and Employee Data

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Using the PeopleSoft Fluid User Interface
Describing the Human Resources Fluid Tiles and Pages
Using Employee Self Service in Fluid
Using Manager Sel Service in Fluid

Working with the Company Directory in Fluid
Describing the Company Directory Features and Functionality
Describing the Company Directory Setup
Using the Company Directory

Using the Talent Summary and Manager Dashboards
Using the Manageer Dashboard
Using the Talent Summary Dashboard

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