

11i Oracle Payables Fundamentals

课程持续时间: 4 天

您将学到什么内容

In this course, participants learn how to set up and use Oracle Payables to manage the accounts payable process. Participants learn how to manage suppliers, process invoices as well as payments and generate key reports. Participants also learn how to approve invoices for payment, process stop and void payments, setup bank accounts and process payment batches. Finally, the students learn how to close accounts payable periods and transfer accounting details to the general ledger. Participants will learn how the Payables application fits into Oracle's e-Business Suite of applications. This is accomplished through a series of tutorials, supplemented with hands-on exercises.

Describe how the payables process fits into the Oracle eBusiness suite of applications

Import/Enter invoices and invoice distributions

Identify Payables integration points

Apply prepayments and advances

Define suppliers and supplier sites

Identify key reports

听众

Functional Implementer

Sales Consultants

先决条件

必要的先决条件

11i eBusiness Suite Essentials for Implementers

建议具备的先决条件

Working experience with accounts payables and purchasing

课程目标

Identify the key areas in the Payables process

Understand how Oracle products use supplier information

Import invoices or invoice information to create invoices in Payables

Enter invoices using Quick Invoices

Use the Payment Workbench

Set up bank accounts

Enter expense report templates

Apply advances

Describe the period closing process in Payables and Purchasing

Reconcile accounts payable transactions for the period

Set up supplier tax information

Identify tax types, tax codes, and tax groups

Identify the withholding tax process

Process automatic withholding tax invoices

Understand the Payables process flow within the Oracle eBusiness suite of applications

课程主题

Procure to Pay Lifecycle Overview

Describing the procure to pay process flow

Describing the key areas in the procure to pay process

Describing how the procure to pay process fits into the Oracle eBusiness suite of applications

Payables Overview

Describing the Payables process flow

Describing the key areas in the Payables process

Identifying Payables integration points

Identifying Payables open interfaces

Suppliers

Defining suppliers

Defining supplier sites

Identifying key reports

Using setup options

Identifying implementation considerations

Invoices

Importing and entering invoices and invoice distributions

Applying prepayments and advances

Matching invoices to purchase orders

Applying and releasing holds

Understanding invoice approval workflow

Validating invoices for payment

Quick Invoices

Using Quick Invoices

Entering invoice records

Entering purchase order matched invoice records

Entering price corrections

Finding and modifying invoice records

Adding invoice records

Creating invoices from invoice records

Payments

Describing the process of issuing payments

Setting up bank accounts

Processing single payments

Processing payment batches

Processing stop and void payments

Expense Reports and Credit Cards

Describing the expense report process

Entering expense report templates

Entering expense reports

Applying advances

Identifying key expense related reports

Setting up credit card programs

Period Close

Describing the period closing process in Payables and Purchasing

Reconciling accounts payable transactions for the period

Appendix 1: Invoice Tax

Setting up supplier tax information

Describing supplier and supplier sites regions

Identifying tax validations

Entering taxes on invoices

Identifying tax types, tax codes, and tax groups

Submitting invoice validations

Using tax control methods

Identifying tax code defaults

Appendix 2: Withholding Tax

Identifying the withholding tax process

Using withholding tax options

Processing manual withholding tax invoices

Creating withholding tax invoices

Processing automatic withholding tax invoices